

**VISA PREPAID TRAVEL CARD APPLICATION**

The Manager  
Commercial Bank of Ceylon PLC

(Branch Name)

Date DD/MM/YYYY

CIF (Branch use)

Card -No. (Branch use)

Dear Sir/Madam,  
I wish to apply for a Visa Prepaid Travel Card and give below my details to enable you to process the application.

1. ☐ Mr. ☐ Mrs. ☐ Miss. ☐ Dr. Others (Specify)

Full name (as in NIC)

Name with initials

Nationality Date of birth DD / MM / YY NIC No

**Passport Details**

Passport Place of issue

Date of issue DD / MM / YY Expiry DD / MM / YY

**Mailing address****Contact Details**

Phone No. (Home)

Mobile no to be contacted during travel

Phone No. (Mobile)

**Email address****Details of Travel**

Country of travel 1. 2.

3. 4.

Date of Travel DD / MM / YY Date of arrival DD / MM / YY

Purpose of travel ☐ Business ☐ Education ☐ Medical ☐ Leisure Others

Ticket No

I hereby confirm that the information given as the above are true & correct. I further confirm that I have read & understood the terms and conditions governing the issue of pre paid travel card as detailed above. I hereby agree to abide by them and subsequent amendments, variations or changes thereto which made by the Bank.

Yours faithfully,

Signature

Please note

Joining fee for Visa Prepaid Travel Card is and the card will be valid for four years only. A fee would be applicable on renewal.

I confirm the receipt of

Pin mailer

Signature

Date

Card

Signature

Date

## Amount and currency details

Prepaid card could be used in following currencies. Please select the currency and mark the amount required to be loaded to the card.

Currency	USD	GBP	EURO	AUD	SAR	LKR
Amount to be loaded						

## TERMS AND CONDITIONS

- At all times to regard the Visa Prepaid Travel Card as the property of the Bank and to surrender it unconditionally and without reservation upon demand by the Bank.
  - At no time to use or attempt to use the Visa Prepaid Travel Card unless there are sufficient funds in Visa Prepaid Travel Card account to cover the withdrawals, Purchases or any other financial transactions that could be done using the Visa Prepaid Travel Card.
  - To restrict use of the Visa Prepaid Travel Card exclusively to myself as it is not transferable.
  - Not to use or attempt to use the Visa Prepaid Travel Card after any notification of its cancellation or withdrawal has been given to me by the Bank or by any person acting on behalf of the Bank.
  - At no title and under no circumstances to disclose to any Person the Personal Identification. Number (PIN NO) allotted to me to facilitate the use of the Visa Prepaid Travel Card in the Bank's Automated Teller Machine (ATM) or Cash Recycler Machine (CRM) or any other ATM or CRM where the Visa Prepaid Travel Card is accepted.
  - To immediately notify the Bank of the loss or theft of the Visa Prepaid Travel Card and to accept full responsibility for all transactions processed from the use of the Visa Prepaid Travel Card except any transactions occurring after the bank shall have confirmed to me that it has received notice of loss or theft of the Visa Prepaid Travel Card and/or of unauthorized acquisition of the Personal Identification Number.
  - Subject to (6) above to accept the Bank's record of financial transactions and related fees applicable as conclusive and binding for all purposes and to authorize the Bank to debit my / our account with all amounts debited with or without my knowledge or authority.
  - To acknowledge that the amount stated on the ATM or CRM screen or a printed inquiry slip or receipt advice shall not for any purpose whatsoever be taken as conclusive of the state of my Visa Prepaid Travel Card with the Bank.
  - Not to hold the Bank liable, responsible or accountable in any way what so ever for any loss or damage howsoever arising caused by any malfunction or failure of the Visa Prepaid Travel Card while using it through ATM / CRM or Pint of Sale Machine, Wallet or using through web for e-commerce transactions.
  - Notwithstanding and without prejudice to the generality of the provisions of (9) above the use of the Visa Prepaid Travel Card shall be at my sole risk and I assume any and all risks incidental to or arising out of the use of the Visa Prepaid Travel Card.
  - The bank will not be responsible for the Visa Prepaid Travel Card not being honored for any reason whatsoever.
  - To return the Visa Prepaid Travel Card for cancellation should it be no longer required.
  - That the Bank shall be liberty to terminate the facility at any time without notice to me by cancelling or refusing to renew the Visa Prepaid Travel Card.
  - All Visa Prepaid Travel Card transaction effected in currency which the Visa Prepaid Travel Card is issued.
  - I undertake not to use this Visa Prepaid Travel Card to make payment for purchases of Real Estate or Financial Assets overseas.
  - Other than the terms & conditions imposed by the Bank on the usage of the Visa Prepaid Travel Card, Visa Prepaid Travel Card holder will also be governed by the rules and regulation imposed by (VISA / Master / CUP / Maestro) International on the usage of the Visa Prepaid Travel Card.
  - The Bank reserves the right to vary these terms and conditions.
  - If I chose to receive the temporary pin over the SMS I shall under take total responsibility of the temporary pin which will be sent to the mobile number which mentioned in the overleaf.
  - I shall keep evidence in respect of withdrawals / transaction done using the Visa Prepaid Travel Card and use for personal nature current transactions for paymenets outside Srl Lanka, other than for payment for import of goods to Sri Lanka for commercial purpose. I shall seek prior witten permission from the Director-Department of Foreign Exchange for any payments outside Sri Lanka for purposes falls outside the purview of Directions published by Department of Foreign Exchange of the Central Bank of Sri Lanka. I undertake to inform the Bank of my return to Sri Lanka and return the unutilized value remaining in the above Visa Prepaid Travel Card, prior to lapse of 90 days from the date return to Sri Lanka, in compalying with CBSL reguliations. Further, in the event, if I become a US person under the Foreign Account Tax Compliance Act(FATCA) of us. I do hereby undertake to inform the said fact to the bank immediately.
- In consideration of Commercial Bank of Ceylon PLC. (Bank) pursuant to my request, making available to me the facilities and services available through issuance and use of Visa Prepaid Travel Card. I agree to be bound by the following terms and conditions.
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Signature of the applicant

**02. To Manager, Card Centre :-** Signature verified, fees recovered and Operating instructions comply with the mandate.

(Authorised Signatory)

Date

Check list

Copy of passport / Form 1/ copy of visa / copy of air ticket

*This declaration is made to the Controller of Exchange, Sri Lanka :-*

I  (Visa Prepaid Travel Card holder), bearing Passport number  hereby authorize Commercial Bank of Ceylon PLC to credit the unutilized foreign currency remaining in the Visa Prepaid Travel Card to my foreign currency / local currency account  (Account no.) Upon 90 days of my return I  (Visa Prepaid Travel Card holder) declare that all details given above by me / us on this form are true and correct. I hereby confirm that I / We am / are aware of the conditions imposed under the **Foreign Exchange Act, No. 12 of 2017 subject to which the Visa Prepaid Travel Card used for transaction in foreign exchange** and I hereby under take to abide by the said conditions. I further agree to provide any information on the transactions carried out by me / us in foreign exchange on the Visa Prepaid Travel Card issued to me, as Commercial Bank of Ceylon PLC may require for the purpose of Exchange Control Act. I also confirm that I undertake to surrender the Visa Prepaid Travel Card / s to Commercial Bank of Ceylon PLC, if I migrate or leave Sri Lanka for employment abroad as applicable. I am aware that the Authorized dealer is required to suspend availability of foreign exchange on EFTC if reasonable ground exists to suspect that unauthorized foreign exchange transactions are being carried out on the EFTC issued to me.

Signature of the card holder

## Form 1

### Sale of Foreign Exchange by an Authorized Dealer Form 1

NIC / Passport	<input type="text"/>
Company Reg. No.	<input type="text"/>
Income Tax File No.	<input type="text"/>
Applicant Name	<input type="text"/>
Applicant Address (Only for travel purpose)	<input type="text"/>
Bank Code	<input type="text"/>
Branch Code	<input type="text"/>
Country Code	<input type="text"/>
Purpose Code	<input type="text"/>
Sub Purpose Code	<input type="text"/>

Signature of applicant

Date

DD/MM/YYYY

Signature & Seal of the authorized dealer

Date

DD/MM/YYYY

Serial No.

Note

The applicant should be the person who converts Sri Lanka Rupees to Foreign Exchange. For example a company providing foreign exchange to an employee for business travel shall be the applicant and the employee shall be the beneficiary

Notes