

# Circular to the Shareholders – General Information



Dear Shareholder/s,

## FIFTY-SEVENTH (57TH) ANNUAL GENERAL MEETING AND THE EXTRAORDINARY GENERAL MEETING PERTAINING TO THE PROPOSED ISSUE OF DEBENTURES AND PROPOSED ISSUE OF EMPLOYEE SHARE OPTION PLAN - 2026 (ESOP-2026) OF COMMERCIAL BANK OF CEYLON PLC

We wish to inform you that the Fifty-Seventh (57th) Annual General Meeting (AGM) and the Extraordinary General Meeting (EGM) pertaining to the proposed issue of Debentures and proposed Employee Share Option Plan – 2026 (ESOP-2026) of Commercial Bank of Ceylon PLC (the 'Company') will be held on Tuesday, March 31, 2026 at 2.30 p.m. at the Galadari Hotel, 'Grand Ballroom', No. 64, Lotus Road, Colombo 01.

1. Shareholders are advised that (i) the soft copy of the Annual Report of the Company for the Financial year ended December 31, 2025 including the supplementary documentation pertaining to the AGM 2026 and (ii) Supplementary documentation pertaining to the EGM 2026 are available for perusal on:

- Company website: <https://www.combank.lk>
- CSE website: <https://www.cse.lk>

2. In addition, the Shareholders are advised that corresponding Forms of Proxy (voting and non-voting) relating to the AGM 2026 and the EGM 2026 are also enclosed herewith.

3. The duly perfected Forms of Proxy pertaining to the said AGM and EGM, must be duly submitted at the Registered Office of the Company, Commercial Bank of Ceylon PLC, 'Commercial House', No. 21, Sir Razik Fareed Mawatha, Colombo 01, Sri Lanka or by email to [companysecretary@combank.net](mailto:companysecretary@combank.net), not later than forty-eight (48) hours before the time appointed for the holding of the AGM and EGM.

4. If you wish to obtain a printed copy of the Annual Report for year 2025, please complete and forward the attached Request Letter via email to [companysecretary@combank.net](mailto:companysecretary@combank.net) or by post to Company Secretary, Commercial Bank of Ceylon PLC, 'Commercial House', No. 21, Sir Razik Fareed Mawatha, Colombo 01, Sri Lanka.

5. Note that a printed copy of the Annual Report will be forwarded by the Company within eight (08) market days from the date of receipt of such request. The Company will dispatch the Annual Report by ordinary post or through a courier company to such Shareholders.

The Board of Directors of your Company wishes to thank the Shareholders for their unwavering cooperation.

By order of the Board of  
Commercial Bank of Ceylon PLC,

**R A P Rajapaksha**  
Company Secretary

March 9, 2026  
Colombo

For any queries regarding the foregoing, please contact any of the following Officers of the Company:

**Mr Pramith Rajapaksha**  
(Company Secretary) on 011 248 6070

**Mr Nilantha Mendries**  
(Manager – Company Secretary Department)  
on 011 248 6071

**Ms Shenali De Silva**  
(Deputy Company Secretary) on 011 248 6073

**Ms Chryshanie Benjamin**  
(Assistant Company Secretary) on 011 248 5039

**Mr Sigiri Lanka**  
(Executive Officer – Company Secretary Department)  
on 011 248 3603