

APPLICATION TO OPEN A SAVINGS ACCOUNT & OTHER SERVICES



The Manager
Commercial Bank of Ceylon PLC

(Branch Name)

FOR OFFICE USE ONLY	
Date (DD/MM/YYYY) :	
Account No :	
CIF No :	
Manager's Intl :	

Please open a **account in my name. I agree to comply with and to be bound by the rules and regulations applicable for the conduct of such account. Account will be operated by myself.**

Title : (Rev / Mr / Mrs / Miss / ...) Full Name :

Address : Phone No. (Home) :

Phone No. (Mobile) :

Phone No. (Office) :

Date of Birth : NIC / Passport No : Profession :
(DD/MM/YYYY) (Please specify)

E-mail : I am / not an income tax payer Income Tax File No :

PRODUCT FEATURES

<input type="checkbox"/> Statement Savings*	<input type="checkbox"/> e-Passbook (EPB)	Statement Frequency	<input type="checkbox"/> Monthly	<input type="checkbox"/> Quarterly	Statement Type	<input type="checkbox"/> e-Statements (ES)	<input type="checkbox"/> Printed - Statements	<input type="checkbox"/> Pass book Savings	<input type="checkbox"/> e-Passbook (EPB)
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DEBIT CARD (DC) Yes No * DEBIT CARD is mandatory for Statement Savings

Card Type : **INSTANT CARD** - VISA Anagi Remittance MasterCard (Debit Pin) VIBE

PERSONALIZED - VISA MasterCard (Shopping) Anagi Platinum Udara MasterCard (Debit Pin) VIBE

Name to appear on the Card :
(Only for Personalized Cards) (24 characters including spaces & should match with the NIC)

Daily cash withdrawal limit & corresponding purchase limit : Rs. 200,000/- Rs. 200,000/-

Rs. /-

Rs. /-

Personal Identification Number : Via SMS Via Post (PIN)

Card will be collected at : I confirm safe receipt of PIN mailer: Card :

Signature _____ Date _____ Signature _____ Date _____

Card No : X X X X X X X X X X Mother's Maiden Name:
(for branch use only)

ONLINE BANKING / MOBILE APP (OB) Yes No

MOBILE BANKING (MB) Yes No

Mobile Banking via SMS USSD Mobile number :
(If differs from above mobile no)

SMS ALERTS (SMS) Yes No Minimum transaction amount for each service is Rs 100/-
(Except for Online Banking and POS transactions)

All transactions **

ACCOUNT/S TO BE LINKED TO SERVICES (e-STATEMENT / e-PASSBOOK / DEBIT CARD / ONLINE BANKING / MOBILE BANKING / SMS ALERTS)

(Primary Account for POS)	ES	EPB	DC	OB	MB	SMS		ES	EPB	DC	OB	MB	SMS
1 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	3 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	4 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

I hereby confirm that the information given above is true & correct. I further confirm that I have read & understood the terms and conditions governing the issue of all services as detailed overleaf. I hereby agree to abide by them and subsequent amendments, variations or changes thereto which may at any time be made by the Bank.

Signature Pass Book received

For office use only

	Initial	EMP No.		Initial	EMP No.		Initial	EMP No.	KYC docs obtained <input type="checkbox"/>
Input by			Checked by			Scanned by			

INSTRUCTIONS

- 01. A Joining fee and an Annual/Renewal fee will be applicable to all services. The relevant fees are published in the Bank's web site which could also be obtained from any branch.
- 02. The ATM/DEBIT Card will be valid for a period of five years only.

TERMS AND CONDITIONS – SAVINGS ACCOUNT

- 01. Interest will be credited monthly at the rate determined by the Bank at its discretion without prior notice to the customer.
- 02. Interest will not be credited if the balance in the account is less than the required minimum balance stipulated by the Bank.
- 03. Additional Terms & Conditions for Passbook Savings Accounts are printed in the passbook.
- 04. I hereby give my consent to the Bank to verify the genuineness of my National Identity Card from the Department for Registration of Persons.

TERMS AND CONDITIONS – OTHER SERVICES

In consideration of Commercial Bank of Ceylon PLC. (Bank) pursuant to my request, making available to me facilities, I agree to be bound by the following Terms and Conditions. Unless otherwise specifically stated "facilities" would mean and include DEBIT/ATM Card, Online Banking, Mobile Banking, e-Statement and SMS Alert / e-Passbook facilities (where applicable) offered by the Bank to the customer.

- 01. To restrict the use of facilities exclusively to the person named overleaf.
- 02. At no time and under no circumstances to disclose to any person the Personal Identification Number (PIN No.) / Password / User ID allotted to me and to treat such as strictly confidential.
- 03. To immediately notify the Bank of the loss or theft of the Card and to report to the Bank immediately upon becoming aware that the user ID/ Password/ PIN has fallen into the hands of any unauthorized party.
- 04. To accept full responsibility for all transactions processed from the use of banking facilities except any transactions occurring after the Bank shall have confirmed to me that it has received notice of loss or theft of the card or unauthorized acquisition of the PIN No. / Password / User ID.
- 05. To accept the Bank's records of transactions as conclusive and binding for all purposes.
- 06. That the Bank shall be at liberty to terminate / revoke / refuse to renew facilities without prior notice to me.
- 07. Not to hold the Bank liable, responsible or accountable in any way whatsoever for any loss or damage howsoever arising caused by any malfunction or failure of any facilities including insufficiency of funds in the ATM.
- 08. That the Bank is not bound to carry out the instructions given by the account holder, if the Bank at its sole discretion believes that such transactions do not originate from the account holder.
- 09. Notwithstanding and without prejudice to the generality of the provisions of (07) above the use of facilities shall be at my sole risk and I assume any and all risks incidental to or arising out of the use of the Card/s.
- 10. To inform the Bank immediately in the event of changing the mobile phone and/or terminating the mobile connection registered for the Mobile Banking / e-Passbook facility.
- 11. I hereby give my consent to the Bank to store and retain this application, all information and data provided by me in this application and/ or any mandates in electronic form and hereby authorize the Bank to submit same as evidence to law enforcement authorities including judicial courts if and when required.
- 12. In addition to the above rules and regulations all rules and regulations governing the operation of Savings Accounts shall be applicable to facilities relating to such accounts.
- 13. The Bank reserves the right to amend these Terms and Conditions.
- 14. I agree and certify that the mobile number given in this application is registered under the authorized SMS recipient and that I undertake to inform the bank promptly of any change of ownership or discontinuation of the aforesaid mobile connection or the loss of the media device.
- 15. ** SMS notifications will be issued for all transactions except for system generated entries. Eg : Interest payments, recovery of overdraft interest, loan installments & SWEEP/ZBA , etc.
- 16. The customer acknowledge, represent and warrants that he/ she :
 - a. is the sole user and exclusive owner of the mobile phone to which the ONE TIME PASSWORD(OTP) is received,
 - b. is entirely responsible for the safekeeping/ secrecy of the OTP
 The customer undertakes to hold the bank harmless and indemnify the bank from any loss or liability or damage incurred by the Bank as a result of any misuse of the OTP by any other person other than the user.

Following Terms and Conditions will apply exclusively for the ATM facility

- 17. At all times to regard the Card as the property of the Bank and to surrender it unconditionally and without reservation upon demand by the Bank.
- 18. At no time to use or attempt to use the Card unless there are sufficient funds in my account to cover the withdrawal or transfer.
- 19. Not to use or attempt to use the Card after any notification of its cancellation or withdrawal has been given to me by the Bank or by any person acting on behalf of the Bank.
- 20. The Bank will not be responsible for the Card not being honoured for any reason whatsoever.
- 21. To return the Card for cancellation should it be no longer required or should my account with the Bank for any reason be closed.
- 22. All Card transactions effected in currencies other than Sri Lankan Rupees will be debited to the Card Account after conversion into Sri Lankan Rupees at a rate of exchange determined by the exchange rate adopted by Visa/MasterCard International on the date of conversion, plus an additional percentage levied by the Bank and any transaction fee(s) charged by Visa/Master Card International to the Bank, If applicable, which fees may be shared with the Bank.
- 23. Cash and/or cheques deposited by use of the Card will only be credited to my account after verification by the Bank. The statement issued by the Automated Teller Machine at the time of deposit will only represent what I purport to have deposited and shall not be binding on the Bank. The Bank's count of the amount contained in the envelope shall be conclusive. Cheques will be accepted for collection only and the proceeds will not be available for drawing until the cheques are cleared and realized.
- 24. I undertake not to use this card to make payment for purchases of real estate or financial assets overseas.
- 25. Other than the Terms & Conditions imposed by the Bank on the usage of the Card, the cardholder will also be governed by the rules and regulations imposed by both VISA/MasterCard International on the usage of the card.
- 26. This declaration is made to the Controller of Exchange, Sri Lanka :-

I (Cardholder) declare that all details given above by me on this form are true and correct. I hereby confirm that I am aware of the conditions imposed under the Exchange Control Act in the notice published in the Extraordinary Gazette No: 1411/5 of 19th September 2005 subject to which the card may be used for transactions in foreign exchange and I hereby under take to abide by the said conditions. I further agree to provide any information on the transactions carried out by me in foreign exchange on the Card issued me, as Commercial Bank of Ceylon PLC may require for the purpose of Exchange Control Act. I also affirm that I undertake to surrender the Card/s to Commercial Bank of Ceylon PLC, if I migrate or leave Sri Lanka for employment abroad. I am aware that the authorized dealer is required to suspend availability of foreign exchange on EFTC if reasonable grounds exist to suspect that unauthorized foreign exchange transactions are being carried out on the EFTC issued to me.

Signature of Applicant

සැලකිය යුතුයි: මෙම මැකේනිවී පත්‍රයෙහි අඩංගු කරුණු මා වෙත කියවා තේරුම් කර දෙන ලද බව මෙයින් සහතික කරමි.
 குறிப்பு : நான் இப்பத்திரத்தில் உள்ளடக்கப்பட்டுள்ள தகவல்களை வாசித்து புரிந்து கொண்டுடன் என்பதை உறுதிப்படுத்துகின்றேன்.
 අත්සන/ කෙටුම්පත

ATM / DEBIT Card - FOR BRANCH USE ONLY - Declaration by Authorised Officer

To the Controller of Exchange , Sri Lanka:- I.....(Officer) have carefully examined the information together with relevant documents submitted by(Account Holder) and satisfied myself that the said information and documents are in conformity with Exchange Control requirements and the internal policies of the Bank. The Bank undertakes to exercise due diligence on the transactions carried out by the cardholder on his/her EFTC in foreign exchange and to suspend the availability of foreign exchange on the EFTC if reasonable grounds exist to suspect that unauthorised foreign exchange transactions are being carried out on the EFTC in violation of the undertaking given by the Cardholder and to bring the matter to the notice of the Controller of Exchange.

Authorised Signatory

Date / /
 (DD/MM/YYYY)