

APPLICATION FOR OTHER SERVICES



The Manager
Commercial Bank of Ceylon PLC

Dear Sir/Madam,

I wish to apply for below mentioned facility/ies and provide my details to process the application.

FOR OFFICE USE ONLY

Date (DD/MM/YYYY) :	<input style="width: 100%;" type="text"/>
Account No : <small>(To debit charges)</small>	<input style="width: 100%;" type="text"/>
CIF No :	<input style="width: 100%;" type="text"/>

Title :	<input style="width: 100%;" type="text"/>	Full Name :	<input style="width: 100%;" type="text"/>			
Address : <small>(*2 Permanent /Postal)</small>	<input style="width: 100%;" type="text"/>				Phone No. (Home) :	<input style="width: 100%;" type="text"/>
	<input style="width: 100%;" type="text"/>				Phone No. (Mobile) :	<input style="width: 100%;" type="text"/>
	<input style="width: 100%;" type="text"/>				Phone No. (Office) :	<input style="width: 100%;" type="text"/>
Date of Birth : <small>(DD/MM/YYYY)</small>	<input style="width: 150px;" type="text"/>	NIC / *1 Passport No :	<input style="width: 150px;" type="text"/>			
E-mail :	<input style="width: 100%;" type="text"/>					

^{*1} If the Passport (PP) is submitted as the identification document, details of Resident Visa & confirmation of citizenship is required.
^{*2} If permanent address differs from the mandate, documentary evidence to be submitted.

DEBIT CARD (DC) Yes No * DEBIT CARD is mandatory for Statement Savings

Card Type : **INSTANT CARD** - VISA Anagi Remittance MasterCard (Debit Pin) VIBE
PERSONALIZED - VISA MasterCard (Shopping) Anagi Platinum Udara MasterCard VIBE

Name to appear on the Card :
(Only for Personalized Cards)

Daily cash withdrawal limit & corresponding purchase limit : Rs. 200,000/- Rs. 200,000/-
 Rs. /-
 Rs. /-
 Personal Identification Number : Via SMS Via Post
(24 characters including spaces & should match with the NIC)

Card will be collected at : I confirm safe receipt of PIN mailer: _____
 Signature _____ Date _____ Card : _____
 Signature _____ Date _____

Card No : X X X X X X X X X X Mother's Maiden Name:
(for branch use only)

ONLINE BANKING / MOBILE APP (OB) Yes No

MOBILE BANKING (MB) Yes No

Mobile Banking via SMS USSD Mobile number :
(If differs from above mobile no)

SMS ALERTS (SMS) Yes No Minimum transaction amount for each service is Rs 100/-
(Except for Online Banking and POS transactions)

All transactions **

ACCOUNT/S TO BE LINKED TO SERVICES (e-STATEMENT / e-PASSBOOK / DEBIT CARD / ONLINE BANKING / MOBILE BANKING / SMS ALERTS)

<small>(Primary Account for POS)</small>		ES	EPB	DC	OB	MB	SMS			ES	EPB	DC	OB	MB	SMS
1	<input style="width: 100%;" type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input style="width: 100%;" type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	<input style="width: 100%;" type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input style="width: 100%;" type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	<input style="width: 100%;" type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input style="width: 100%;" type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	<input style="width: 100%;" type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input style="width: 100%;" type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

I hereby confirm that the information given above is true & correct. I further confirm that I have read & understood the terms and conditions governing the issue of all services as detailed overleaf. I hereby agree to abide by them and subsequent amendments, variations or changes thereto which may at any time be made by the Bank.

I/We hereby give my/our consent to the Bank to verify the genuineness of my/our National Identity Card/s from the Department for Registration of Persons.

Signature Date

CONFIRMATION OF JOINT PARTIES

I / we hereby give my/our consent to link the accounts which are in joint names with above applicant for the service facilities requests by him/her.
 I/ we further confirm that I/we have read & understood the terms and conditions governing the issue of all services as detailed overleaf. I/we hereby agree to abide by them and subsequent amendments, variations or changes thereto which may at any time be made by the Bank.

	Name	ID / Passport No	Signature
1.	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
2.	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
3.	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
4.	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>

For office use only

Signature/s verified and operating instructions complied with the mandate.

	Initial	EMP No.		Initial	EMP No.		Initial	EMP No.
Input by			Checked by			Scanned by		

INSTRUCTIONS

01. A Joining fee and an Annual/Renewal fee will be applicable to all services. The relevant fees are published in the Bank's web site which could also be obtained from any branch.
02. The ATM/DEBIT Card will be valid for a period of five years only.

TERMS AND CONDITIONS – OTHER SERVICES

In consideration of Commercial Bank of Ceylon PLC. (Bank) pursuant to my request, making available to me facilities, I agree to be bound by the following Terms and Conditions. Unless otherwise specifically stated "facilities" would mean and include DEBIT/ATM Card, Online Banking, Mobile Banking, e-Statement and SMS Alert / e-Passbook facilities (where applicable) offered by the Bank to the customer.

01. To restrict the use of facilities exclusively to the person named overleaf.
02. At no time and under no circumstances to disclose to any person the Personal Identification Number (PIN No.) / Password / User ID allotted to me and to treat such as strictly confidential.
03. To immediately notify the Bank of the loss or theft of the Card and to report to the Bank immediately upon becoming aware that the user ID/ Password/ PIN has fallen into the hands of any unauthorized party.
04. To accept full responsibility for all transactions processed from the use of banking facilities except any transactions occurring after the Bank shall have confirmed to me that it has received notice of loss or theft of the card or unauthorized acquisition of the PIN No. / Password / User ID.
05. To accept the Bank's records of transactions as conclusive and binding for all purposes.
06. That the Bank shall be at liberty to terminate / revoke / refuse to renew facilities without prior notice to me.
07. Not to hold the Bank liable, responsible or accountable in any way whatsoever for any loss or damage howsoever arising caused by any malfunction or failure of any facilities including insufficiency of funds in the ATM.
08. That the Bank is not bound to carry out the instructions given by the account holder, if the Bank at its sole discretion believes that such transactions do not originate from the account holder.
09. Notwithstanding and without prejudice to the generality of the provisions of (07) above the use of facilities shall be at my sole risk and I assume any and all risks incidental to or arising out of the use of the Card/s.
10. To inform the Bank immediately in the event of changing the mobile phone and/or terminating the mobile connection registered for the Mobile Banking / e-Passbook facility.
11. I hereby give my consent to the Bank to store and retain this application, all information and data provided by me in this application and/ or any mandates in electronic form and hereby authorize the Bank to submit same as evidence to law enforcement authorities including judicial courts if and when required.
12. In addition to the above rules and regulations all rules and regulations governing the operation of Savings Accounts shall be applicable to facilities relating to such accounts.
13. The Bank reserves the right to amend these Terms and Conditions.
14. I agree and certify that the mobile number given in this application is registered under the authorized SMS recipient and that I undertake to inform the bank promptly of any change of ownership or discontinuation of the aforesaid mobile connection or the loss of the media device.
15. ** SMS notifications will be issued for all transactions except for system generated entries. Eg : Interest payments, recovery of overdraft interest, loan installments & SWEEP/ZBA , etc.
16. The customer acknowledge, represent and warrants that he/ she :
 - a. is the sole user and exclusive owner of the mobile phone to which the ONE TIME PASSWORD(OTP) is received,
 - b. is entirely responsible for the safekeeping/ secrecy of the OTP.
 The customer undertakes to hold the bank harmless and indemnify the bank from any loss or liability or damage incurred by the Bank as a result of any misuse of the OTP by any other person other than the user.

Following Terms and Conditions will apply exclusively for the ATM facility

17. At all times to regard the Card as the property of the Bank and to surrender it unconditionally and without reservation upon demand by the Bank.
18. At no time to use or attempt to use the Card unless there are sufficient funds in my account to cover the withdrawal or transfer.
19. Not to use or attempt to use the Card after any notification of its cancellation or withdrawal has been given to me by the Bank or by any person acting on behalf of the Bank.
20. The Bank will not be responsible for the Card not being honoured for any reason whatsoever.
21. To return the Card for cancellation should it be no longer required or should my account with the Bank for any reason be closed.
22. All Card transactions effected in currencies other than Sri Lankan Rupees will be debited to the Card Account after conversion into Sri Lankan Rupees at a rate of exchange determined by the exchange rate adopted by Visa/MasterCard International on the date of conversion, plus an additional percentage levied by the Bank and any transaction fee(s) charged by Visa/Master Card International to the Bank, If applicable, which fees may be shared with the Bank.
23. Cash and/or cheques deposited by use of the Card will only be credited to my account after verification by the Bank. The statement issued by the Automated Teller Machine at the time of deposit will only represent what I purport to have deposited and shall not be binding on the Bank. The Bank's count of the amount contained in the envelope shall be conclusive. Cheques will be accepted for collection only and the proceeds will not be available for drawing until the cheques are cleared and realized.
24. I undertake not to use this card to make payment for purchases of real estate or financial assets overseas.
25. Other than the Terms & Conditions imposed by the Bank on the usage of the Card, the cardholder will also be governed by the rules and regulations imposed by both VISA/MasterCard International on the usage of the card.
26. This declaration is made to the Controller of Exchange, Sri Lanka :-

I (Cardholder) declare that all details given above by me on this form are true and correct. I hereby confirm that I am aware of the conditions imposed under the Exchange Control Act in the notice published in the Extraordinary Gazette No: 1411/5 of 19th September 2005 subject to which the card may be used for transactions in foreign exchange and I hereby under take to abide by the said conditions. I further agree to provide any information on the transactions carried out by me in foreign exchange on the Card issued me, as Commercial Bank of Ceylon PLC may require for the purpose of Exchange Control Act. I also affirm that I undertake to surrender the Card/s to Commercial Bank of Ceylon PLC, If I migrate or leave Sri Lanka for employment abroad. I am aware that the authorized dealer is required to suspend availability of foreign exchange on EFTC if reasonable grounds exist to suspect that unauthorized foreign exchange transactions are being carried out on the EFTC issued to me.

Signature of Applicant

සැලකිය යුතුයි: මෙම මැජිස්ට්‍රේට් පත්‍රයෙහි අඩංගු කරුණු මා/අප වෙත කියවා තේරුම් කර දෙන ලද බව මෙයින් සහතික කරමි/කරමු.
 குறிப்பு : நான்/ நான்கள் இயற்றத்தில் உள்ளடக்கப்பட்டுள்ள தகவல்களை வாசித்து புரிந்து கொண்டு/ கொண்டு/ கொண்டு/ எப்பதை உறுதிப்படுத்துகின்றேன்/ உறுதிப்படுத்துகின்றோம்.
 අත්සන/ සෙසොආආආ

ATM / DEBIT Card - FOR BRANCH USE ONLY - Declaration by Authorised Officer

To the Controller of Exchange , Sri Lanka:- I.....(Officer) have carefully examined the information together with relevant documents submitted by(Account Holder) and satisfied myself that the said information and documents are in conformity with Exchange Control requirements and the internal policies of the Bank. The Bank undertakes to exercise due diligence on the transactions carried out by the cardholder on his/her EFTC in foreign exchange and to suspend the availability of foreign exchange on the EFTC if reasonable grounds exist to suspect that unauthorised foreign exchange transactions are being carried out on the EFTC in violation of the undertaking given by the Cardholder and to bring the matter to the notice of the Controller of Exchange.

Authorised Signatory

Date / /
 (DD/MM/YYYY)