

Customer Profile Form (KYC)- For Personal Customers

(Requirement in terms of the Financial Transaction Reporting Act No.6 of 2006/ any other Foreign or Local Law)



For Bank Use Only	KYC Reviewed Dates			
ACCOUNT NO :	Date	Intl	Date	Intl
CIF NO :				
BRANCH NO :				
MANAGER'S INTL :				

Section A – Basic information of the Individual including of those holding power of attorney.

✓ Tick the appropriate boxes

1. Customer Name :				
2. Nature of Business :		3. Occupation/Employment/ Position Held :		
4. Name & Address of Employer :				
5. Status of the Residential Address :				
Ownership of premises		<input type="checkbox"/> Owner (A)	<input type="checkbox"/> Lease/Rent (C)	
		<input type="checkbox"/> Parent's (B)	<input type="checkbox"/> Friends/Relatives (E)	
			<input type="checkbox"/> Official (D)	
			<input type="checkbox"/> Board/Lodging (F)	
Permanent Address :		Foreign Address (if any) :		
6. Citizenship :				
<input type="checkbox"/> Sri Lankan (A)	<input type="checkbox"/> Resident in Sri Lanka <input type="checkbox"/> Non Resident <i>Country of Residence</i>	For (B) (C) and (D)		
<input type="checkbox"/> Sri Lankan with dual citizenship (B)		Country of Birth	Nationality	
<input type="checkbox"/> Foreign National with dual citizenship (C)		Type of Visa	<input type="checkbox"/> Permanent Residence	<input type="checkbox"/> Green Card
<input type="checkbox"/> Foreign national (D)		Expiry Date	<input type="checkbox"/> Temporary Residence	<input type="checkbox"/>(Specify)
7. In case of Foreign Passport Holders, give the purpose of opening the account in the foreign jurisdiction :				
8. Purpose of Opening the Account :				
<input type="checkbox"/> Business transactions	<input type="checkbox"/> Remittances	<input type="checkbox"/> Social & Charity work		
<input type="checkbox"/> Employment/Professional income	<input type="checkbox"/> Bill payment/ Loan repayment	<input type="checkbox"/>		
<input type="checkbox"/> Savings	<input type="checkbox"/> Share transactions / Investment purposes			
9. Source of Funds : [Expected source and nature of credits into the account]				
<input type="checkbox"/> Salary/Profit/Professional Income	<input type="checkbox"/> Export Proceeds	<input type="checkbox"/> Sale of Property/Assets		
<input type="checkbox"/> Sales and Business Turnover	<input type="checkbox"/> Donations/Charities (Local/Foreign)	<input type="checkbox"/> Gifts		
<input type="checkbox"/> Rent Income	<input type="checkbox"/> Investment Proceeds	<input type="checkbox"/>		
10. Anticipated Volumes : [Expected/Usual average volumes of deposits into the account in Rs per month]				
<input type="checkbox"/> Less than Rs.200,000 (or equivalent FC value)	<input type="checkbox"/> Rs.1,000,000 to Rs.3,000,000 (or equivalent FC value)			
<input type="checkbox"/> Rs.200,000 to Rs.1,000,000 (or equivalent FC value)	<input type="checkbox"/> Over Rs.3,000,000 (or equivalent FC value)			
11. Expected Mode of Transactions/ Delivery Channels :				
<input type="checkbox"/> Cash	<input type="checkbox"/> Cheque	<input type="checkbox"/> Fund Transfers	<input type="checkbox"/> All mode of forms	
12. Other Connected Businesses /Professional Activities (if applicable) :				

Section B -Mandatory checks (For Bank Use Only)

1. Name, Date of birth and Nationality verification : To be supported by one of the following accepted documents.		
<input type="checkbox"/> National Identity Card	<input type="checkbox"/> Valid Driving License	
<input type="checkbox"/> Valid Passport	<input type="checkbox"/> Postal Identity Card/Birth Certificate (only for Minors)	
2. Address verification: Residential address to be supported by one of the following accepted documents (.N.B.- Mobile Phone Bills/ Statements of other Banks are not accepted)		
<input type="checkbox"/> National Identity Card	<input type="checkbox"/> Voting Card issued within one month	<input type="checkbox"/> Letter from a public Authority
<input type="checkbox"/> Tenancy/Lease Agreement (with billing proof of owner)	<input type="checkbox"/> Current Utility Bill (Electricity / Water/ Fixed Phone/ Pay TV)	<input type="checkbox"/> Income Tax Receipt/ Assessment Notice
<input type="checkbox"/> Valid Driving License	<input type="checkbox"/> Employment Contract	<input type="checkbox"/> A letter from Gramaniladhari (counter signed by Divisional Sec.)
3. Geographical Area :		
Customer is residing within a reasonable distance to the Branch?		<input type="checkbox"/> Yes <input type="checkbox"/> No
If not the Reason for opening an account at the branch		
4. Customer Risk Factors :		
<input type="checkbox"/> Foreign Citizen/Non-Resident customers/Off shore Customer	<input type="checkbox"/> Proprietor/Partner /Director in Business	
<input type="checkbox"/> Trustee /Nominee /Power of Attorney/Administrators.	<input type="checkbox"/> Office Bearers of Club/Society/Association or Embassy Staff/Consultants	
<input type="checkbox"/> Office Bearer of NGOs.	<input type="checkbox"/> Others	
5. Obtained FATCA declaration :		<input type="checkbox"/> Yes <input type="checkbox"/> Not Applicable
6. Copy of the valid Visa/Permit : [In case of accounts for Non-National customers]		<input type="checkbox"/> Attached <input type="checkbox"/> Not Attached
7. Customer falls in to the category of Politically Exposed Persons (PEPs including family and close associates).		<input type="checkbox"/> Yes <input type="checkbox"/> No

Authorized Signature Emp No..... Date.....