

COMPANIES REGISTERED UNDER THE COMPANIES ACT



The Manager
Commercial Bank of Ceylon PLC

(Branch Name)

For office use only

Date (DD/MM/YYYY) : / /
 Account No :
 Currency :
 Branch No :
 Officer No :
 Manager's Intl :

APPLICATION TO OPEN AN ACCOUNT FOR COMPANIES REGISTERED UNDER COMPANIES ACT

My Directors request you to open a CURRENT/ SAVINGS/ FIXED DEPOSIT/ CALL DEPOSIT Account in the name of the undermentioned Company. In pursuance of this request, I hand you herewith

1. Certificate of Incorporation
2. Certified copy of Articles of Association
3. Certified copy of the Board Resolution regulating the conduct of the account **(Format given overleaf)**
4. Copy of the Trading Certificate (for public companies)
5. Certified copy of the form 01/ form 05 or form 20
6. Specimens of the signatures

(CIF No for office use only)

Name of company
 Address
 Phone No (Office) Fax No (Office)
 Business Reg. No Nature of Business (Please Specify)
 Date of Registration (DD/MM/YYYY) Existing account Nos (if any)
 e-mail

Directors

	Name	Designation	Signature	Secretary CIF No- (For office use only)
1.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
2.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
3.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
4.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
5.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

FOR FIXED / CALL DEPOSIT ACCOUNTS ONLY

a. Amount (in figures) (in words)
 b. Period Month(s) / Year(s) c. Source of funds cash / cheque / A/C No.
 d. Please renew the deposit exclusive / inclusive of interest for similar terms until further notice
 e. Please credit / remit interest at maturity / monthly to account no.

Received Certificate No.

Signature

For office use only

KYC docs obtained

	Initial	EMP No.		Initial	EMP No.		Initial	EMP No.
Input by								

The Resolution referred to in item 3 :

* We hereby certify that the following Resolution of the Board of Directors of the*Company*..... Limited was passed at the meeting of the Board held on the*Date*..... and has been duly recorded in the Minute Book of the said COMPANY :-

RESOLVED :- That

(a) a Banking Account in the name of the Company be opened with Commercial Bank of Ceylon PLC, the Bank, be and is hereby authorised to act on instructions given on behalf of the company by (*)*Operating instructions*..... whether the account be overdrawn or not.

(*) Insert the combination of signatures eg. "any two Directors" or otherwise as may be required by the Articles of Association

(b) This authority shall also apply to any deposit account to be opened unless otherwise resolved.

(c) All changes that may take place from time to time in authorised signatories be promptly advised to the Bank in writing.

(d) The company agree to comply with and to be bound by the rules of the Bank governing the conduct of such accounts.

Secretary

Chairman

Director

Director